

**Academy of BioScience -- District # 4148
Board of Director's Meeting, January 15, 2008
6:00 PM – Room 209
400 10th St NW, New Brighton, MN 55112**

MINUTES

Mission

The Academy of BioScience will fully develop each student's academic, social, and leadership potential through an academically rigorous and content rich educational program.

Board of Directors' Purpose

To provide leadership, set policy and develop accountability practices that will ensure high student achievement.

Call to Order: Lynn Herbst, Chair at 6:05pm

Roll Call: All members present

Approval of Agenda

Agenda approved by unanimous consent

Approval of Minutes: Jessica Sitts

- Board Meeting – December 18, 2007

Minutes approved by unanimous consent.

- Finance Committee Meeting – January 9, 2008

Minutes will be submitted for February meeting.

Community Comment

- **PIE Report**

PIE Minutes were submitted into the packet by Tammy Coleman, PIE Secretary.

Reports

1. Finance Report - Andi Readel

Andi Readel presented the balance sheet as of 12/31/2007, prior to check reconciliation. Venture Bank account is now closed and all funds have been transferred to TCF Bank.

Food Service Fund will be discussed in February meeting

2. Director Report – Mari Bergerson

Mari Bergerson presented a report including School Finance Award, Transportation, Staff Development, End of Semester Activities, and Title I/II/V Audit.

- Dean's report – SWIS data

Updated behavior data was presented.

Old Business

1. Audit

- Action Plan for Finding 2007-2 – Andi Readell

Corrective action plan was presented. A written statement from cmERDC, our business vendor, will be obtained as evidence that they will prepare and review this year's annual statement.

2. Transportation Vendor – Update

Update was given as part of the director's report.

3. Enrollment/Recruitment – Update

ABS had a booth at a fair on 1/12. There is an open house planned for 1/30. New brochures are ready and postcard advertisements for the open house will be sent this week. We are continuing to build our partnership with the New Brighton Family Service Center. Mari will be attending the New Brighton City Council meeting and ABS is on the agenda to share our recent successes.

4. Saturday School

The after school academic support is working well, and the need for Saturday School does not justify large transportation costs at this point.

New Business

1. Year Round Calendar

Discussion took place regarding researching different calendar options. Several options and supporting research will be presented at the February board meeting.

2. Beginning 2008 Director Evaluation Process

This process will be started in February by the Human Resources Committee.

Next meeting:

February 19, 2008

6:00 pm

Academy of BioScience Room 209

400 10th St NW

New Brighton, MN 55112

Adjourn @ 7:42PM