

Academy of BioScience -- District # 4148
Board of Director's Meeting, November 13, 2007
6:00 PM – Academy of Bioscience
400 10th Ave. NW, New Brighton, MN 55112

MEETING MINUTES

Mission

The Academy of BioScience will fully develop each student's academic, social and leadership potential through an academically rigorous and content rich educational program.

Board of Directors' Purpose

To provide leadership, set policy and develop accountability practices that will ensure high student achievement.

Call to Order: 6:03 pm

Role Call:

Lynn Herbst
Lisa Abraham
Nancy Palmer
Jessica Sitts
Andi Readel
Melissa Andersen
Jennifer Winter

Adoption of Agenda

Additions to agenda: Jessica Sitts added Acceleration Procedures

MOTION: Motion to approve the agenda made by Andi Readel and seconded by Melissa Andersen. **Motion passed unanimously.**

Community Comment

Lisa Abraham gave an update on the Parents in Education Group meeting that occurred last week. An estimated profit from our last fundraiser was approximately \$2,000. At the group talked about 9th grade course offerings, and our recent PPL. The sales of food at the PPL will be looked into as far as being legal in our lease as well as selling food that was home-made rather than purchased.

Annual Election

- Adoption of October 30, 2007 election results

No complaints were brought forth regarding the October 30, 2007 Annual Election:

Results of Election

Lisa Abraham	19 votes
Jennifer Winter	25 votes
Nancy Palmer	11 votes
Tammy Coleman	4 votes

New Board members:

Lisa Abraham
Jennifer Winter
Nancy Palmer

MOTION: Motion to adopt the results of the October 30, 2007 Annual Election above made by Andi Readel and seconded by Melissa Andersen. **Motion passed unanimously.**

- Install new members: Lisa Abraham, Nancy Palmer, Jennifer Winter
- Elect officers

Nomination of Lynn Herbst to become the Board Chair made by Melissa Andersen and seconded by Jessica Sitts. Lynn Herbst accepted the nomination.

MOTION: Motion to close the nomination made by Jessica Sitts and seconded by Andi Readel. **Motion passed.**

Unanimous vote to elect Lynn Herbst as Board Chair.

MOTION: Motion to install Lynn Herbst as board chair made by Nancy Palmer and seconded by Melissa Andersen. **Motion passed unanimously.**

Nomination of Lisa Abraham to become Vice Chair made by Jessica Sitts and seconded by Jennifer Winter. Lisa Abraham accepted the nomination.

MOTION: Motion to close nomination of Lisa Abraham to become made by Jessica Sitts and seconded by Jennifer Winter. **Motion passed unanimously.**

Unanimous vote to elect Lisa Abraham as Vice Chair.

MOTION: Motion to made install Lisa Abraham as vice chair by Nancy Palmer and seconded by Andi Readel. **Motion passed unanimously.**

Nomination of Andi Readel as Treasurer made by Melissa Andersen and seconded by Lisa Abraham. Andi Readel accepted the nomination.

MOTION: Motion to close nomination of Treasurer made by Jessica Sitts and seconded by Jennifer Winter. Motion passed.

Unanimous vote to elect Andi Readel as Treasurer.

MOTION: Motion to install Andi Readel as Treasurer made by Jessica Sitts and seconded by Nancy Palmer. Motion passed unanimously.

Nomination of Jessica Sitts as Secretary made by herself and seconded by Melissa Andersen.

MOTION: Motion to close nomination made by Nancy Palmer and seconded by Melissa Andersen. **Motion passed.**

Unanimous vote to elect Jessica Sitts as Secretary.

MOTION: Motion to install Jessica Sitts as Secretary made by Nancy Palmer and seconded by Andi Readel. **Motion passed.**

- Committee assignments-tabled to December meeting.

Approval of Minutes: Secretary Melissa Andersen

- Board Meeting-Annual Meeting, October 30, 2007

Minutes are approved by unanimous consent.

Reports

- Finance - Andi Readel
 - Budget Revision
 - Finance Vendor Update

Andi Readel gave an update of what was discussed at the previous Finance Committee Meeting on November 7, 2007. She informed the board that the transfer to our new business vendor is not complete, and due to the delay, finance reports for September and October are not updated. Budget revisions were discussed and revised budget presented.

MOTION: Motion to approve revised budget as presented made by Jessica Sitts and seconded by Lisa Abraham. **Motion passed unanimously.**

- Director Report – Mari Bergerson was not present, but the board discussed her report.
- PBIS-SWIS data was discussed and updated data presented.

Old Business

- Adoption of Annual Audit

Discussion took place over the findings in the Audit.

At the December Board meeting, Andi Readel will introduce, to the board, an Action Plan for finding 2007-2 (Preparation of Financial Statements).

MOTION: Motion to adopt the annual audit made by Andi Readel and seconded by Jessica Sitts. **Motion passed unanimously.**

New Business

- Psychologist contract

The school psychologist's services are needed according to student needs.

MOTION: Motion to accept the psychologist contract made by Melissa Andersen and seconded by Jennifer Winter. **Motion passed unanimously.**

- 9th Grade Proposal

Discussion took place over the addition of 9th grade and that the decision needed to be made before open enrollment ends for other districts and gave the results of our intent to returns. Currently we have 22 of our 33 8th graders that have responded with an intent to return to ABS next year.

Lisa Abraham asked about adding 9th and 10th grade at the same time. Jessica Sitts said that it is very difficult to recruit 10th grade students.

MOTION: Motion to add the 9th grade for the 2008-2009 school year made by Jennifer Winter and seconded by Lisa Abraham. **Motion passed unanimously.**

- Board Policies
 - Transportation Policy

Discussion took place over the changes made to the required Student Transportation Safety Policy.

MOTION: Motion to pass the Student Transportation Safety Policy (#709) made by Nancy Palmer and seconded by Melissa Andersen. **Motion passed.**

Discussion took place over the Transportation of Public School Students and whether or not to change Section IV-A to state "Upon the request of a parent or

guardian, the school district shall provide transportation to and from school, at the expense of the school district, for all students who reside within a five mile radius of the school and as otherwise required by state law, except for those students whose transportation privileges have been revoked or have been voluntarily surrendered by the student's parent or guardian."

MOTION: Motion to adopt the Transportation of Public School Students policy as presented with the above correction made by Andi Readel and seconded by Jessica Sitts. **Motion passed.**

- Bullying Policy

MOTION: Motion to pass the Bullying Prohibition Policy #514 made by Jessica Sitts and seconded by Nancy Palmer. **Motion passed.**

- Student Promotion Policy

MOTION: Motion to pass the Student Promotion, Retention, and Program Design Policy #513 made by Melissa Andersen and seconded by Andi Readel.

Discussion took place over whether or not procedures for grade placement to new students should be included in this policy.

MOTION: Motion to amend the name of the policy to state Current Student Promotion, Retention, and Program Design Policy #513 made by Lisa Abraham and seconded by Melissa Andersen. **Motion passed.**

MOTION: Motion to pass the Current Student Promotion, Retention, and Program Design Policy #513 made by Jessica Sitts and seconded by Nancy Palmer. **Motion passed.**

Discussion took place over items to be placed on next month's agenda.

Adjourn

MOTION: Motion to adjourn made by Jessica Sitts and seconded by Melissa Andersen at 9:30 pm. **Motion passed.**

Next meeting:

December 18, 2007

6:00pm

Academy of Bioscience

400 10th Ave. NW

New Brighton, MN 55112

