

**Academy of BioScience -- District # 4148**  
**Board of Director's Meeting, September 18, 2007**  
**6:00 PM – Academy of Bioscience Rm 209**  
**400 10<sup>th</sup> Ave. NW, New Brighton, MN 55112**

**Meeting Minutes**

**Mission**

The Academy of BioScience will fully develop each student's academic, social and leadership potential through an academically rigorous and content rich educational program.

**Board of Directors' Purpose**

To provide leadership, set policy and develop accountability practices that will ensure high student achievement.

**Agenda:**

**Call to Order: 6:00pm**

**Role Call:**

Kathy Reinartz, Chair  
Lynn Herbst, Vice Chair  
Melissa Andersen, Secretary  
Andi Readel, Treasurer  
Jess Sitts

**Approval of Minutes:** Secretary Melissa Andersen

- Board Meeting-August 21, 2007

**MOTION:** Motion to approve minutes with the change in the third Motion for it to state: "Motion to bus all students enrolled as of today and to bus additional students within a 5 mile radius of the New Brighton Community Center and all other students required by law" made by Kathy and seconded by Lynn. **Motion passed.**

**Approval of Agenda**

**Community Comment**

**Reports**

1. Finance-Andi Readel, Treasurer
  - Andi went over the Balance Sheet with the board.

- i. It was noted that \$24,018 from our lease deposit (Columbia Heights building) has been fully reimbursed.
- ii. Discussion took place over the receivables due from other MN School Districts (special ed. Billing) and that our business vendor will have to call individual districts to try and recover this money.
- It was noted that the report on page 9 is what Friends of Ascension has been asking for.
- Andi went over the updated budget with the board.
- Business Vendor Resignation-Todd Netzke had given his resignation. He also sent an email today asking to rescind his resignation. Mari and Kathy have looked at several vendors including Steve Dess, Mohamed Egeh, School Business Solutions. Kathy and Mari were impressed with and recommended CMERDC (Central Minnesota Educational Research and Development) to the board.

**MOTION:** Motion to accept Todd Netzke's resignation and accept the proposal of CMERDC made by Lynn and seconded by Andi. **Motion Passed Unanimously.**

**MOTION:** Motion to put treasurer in charge of verifying transfer of IDEAs payments, check reconciliation, verifying transfer of funds into TCF account and closing Venture Bank account made by Lynn and seconded by Melissa. **Motion Passed unanimously.**

- Enrollment and Budget Impact-the proposed budget change is not included in the packet. Todd Netzke and Mari ran numbers and came up with a budget to accommodate 120 students (we are currently at 114). Changes that will help are to switch employee insurance, business vendor, instructional supplies (will be covered by IMP2 Grant).
- Bank-Discussion has taken place in past meetings over switching banks to a place that better suits our needs.

**MOTION:** Motion to move from Venture to TCF bank made by Andi and seconded by Lynn. **Motion Passes Unanimously.**

2. Director Report – Mari Bergerson went through her report and the SWIS data. She outlined the extensive AYP intervention plan, including Professional Learning Communities, rigorous curriculum, NWEA MAP tests, Academic Intervention Tutoring Support, Math Intervention, Extended Day, and Title I Reading (READ 180).
3. PBIS-SWIS data was reviewed.

### **Committee Updates**

### **Board Training**

None

### **Old Business**

1. Annual Election Dates-timeline and call for nomination form was completed and sent to all stakeholders yesterday.
2. Community Partnership Framework-presented to the board and discussed.

**MOTION:** Motion to establish the partnership development committee starting with the framework presented made by Lynn and Kathy. **Motion passed.**

Note: Lynn volunteered to start heading up the committee.

### **New Business**

1. MCA II results-see power point included with minutes. Jess went over the 06-07 AYP report.
2. MACS Membership-Discussion took place over the renewal of our Minnesota Association of Charter School membership.

**MOTION:** Motion to not renew MACS membership made by Jess and seconded by Lynn. **Motion passed unanimously.**

3. Employee Insurance-Mari presented

**MOTION:** Motion to accept the Medica Insurance policy made by Kathy and seconded by Lynn. **Motion passed unanimously.**

4. Board Policies
  - a. Crisis Management-Revised procedures and policy were presented and discussed.

**MOTION:** Motion to pass the Crisis Management Procedures and Policy with the amendment to the Demonstrations/disturbances procedures to say under “Teachers should” to “Take roll call and notify director of any missing students and staff” made by Lynn and seconded by Jess. **Motion passed.**

- b. Discipline policy-

**MOTION:** Motion to pass the Discipline Policy as written made by Jess and seconded by Melissa. Discussion took place. Changes were made including:

- Add acronyms into Definition of Terms.
- Change “2-inch blade” under weapon to “any knife or blade”.
- Notes to school districts need to be removed.
- Remove “Progressive Discipline Level One and Level Two Offenses” from “Procedures for Removal of a Student from class”.**Motion passed.**

- c. Transportation policy-tabled to November.

### **Next meeting:**

October 30, 2007

6:00pm

400 10<sup>th</sup> Ave. NW

New Brighton, MN 55112

Adjourn 8:30 pm