

Academy of BioScience -- District # 4148
Board of Director's Meeting, January 17, 2007
6:15 PM – ABS Conference Room,
4065 Central Ave NE, Columbia Heights, MN 55421

MEETING MINUTES

Mission

**The Academy of BioScience will fully develop each student's
academic, social and leadership potential
through an academically rigorous and content rich
educational program.**

Board of Directors' Purpose

**To provide leadership, set policy and develop accountability practices that will
ensure high student achievement.**

Call to Order: Kathy Reinartz, Chair

Role Call:

Approval of Minutes: Secretary Melissa Andersen

- Board Meeting-December 20, 2006
- Finance Committee Meeting-January 10, 2007

MOTION: Motion to approve all meeting minutes made by Lynn Herbst and seconded by Sam Maxie. **Motion carried unanimously.**

Additions to Packet: 9th grade proposals, Revised Budget

Community Comment

Reports

1. Finance-Kathy gave finance report and discussion took place over going to electronic signatures.

MOTION: Motion to approve the use of electronic signatures with a written report of reconciliation to be given to the finance committee on a regular basis made by Jessica Sitts and seconded by Lynn Herbst. **Motion carried unanimously.**

MOTION: Motion to require an additional signature on all vouchers in excess of \$5,000, not including Federal Grant money and regular monthly bills, made by Melissa Andersen and seconded by Lynn Herbst. **Motion carried unanimously.**

Kathy Reinartz also discussed audit update: ABS was supposed to have our audit submitted by December 31, 2006. Kathy and Mari Bergerson have developed a timeline (included in minutes) for reporting throughout the year. Larson Allen assured us that it will be finished by this Friday, January 19, 2007.

Kathy Reinartz requested a Special meeting: Monday, Jan. 22nd to discuss audit.

Discussion took place over checks on statement report.

MOTION: Motion to accept payment of bills made by Andi Readel and seconded by Melissa Andersen. **Motion carried unanimously.**

Todd Netzke gave training on UFARS to the board and went through the UFARS chart as it applies to ABS. (see training document attachment to minutes) Todd also explained how to read the balance sheets provided each month.

2. Director Report – Mari Bergerson gave her report and discussed continued work with Mark Keller. She also discussed her Nation Institute for School Leadership training and that J-Term was a success at ABS. She announced that the New Brighton Community approved our proposal and will write up a preliminary lease agreement for us.

Old Business

1. Sign up for committees:

Facility committee: Jessica Sitts (chair), Sam Maxie, Lynn Herbst
Finance: Andi Readel (chair), Bob Hirschberger, Kathy Reinartz
Community/Partnership Relations: Lynn Herbst, Kathy Reinartz, Jason Barker
Family Involvement: Sam Maxie(chair), Lynn Herbst, Melissa Andersen
Personnel: Andi Readel, Kathy Reinartz, Sam Maxie
Academic: Melissa Andersen, Jessica Sitts, Jason Barker

Committees will meet as needed, with the exception of Finance Committee meeting monthly. Note that Governance Committee meeting on January 31 was cancelled.

2. High School: Mari Bergerson went over 9th Grade Proposal and the costs. To implement a 9th grade next year, the cost would be approx. \$266,000. The board will have to look at our intent to returns and determine whether adding 9th grade next year is the best option. This will be discussed at the next meeting when we get more of an idea of how many of our 8th graders intend to return to ABS.

3. Results from meeting with sponsor, Friends of Ascension, over ABS Charter: Kathy Reinartz met with Beth Topoluk of Friends of Ascension. ABS needs to work on challenging all students to their highest ability.
4. Parent response to early release day: Majority of parents approve of an early release day once a month for staff development.
5. Website Update: Jessica Sitts talked with our current website designer and has not received access yet. She will get the password from her and call the IT contractor to ask for advice.
6. Intent to return results: Of the 34 returned: 5 no, 29 yes
7. Reminder-Core Knowledge training at February board meeting.
8. Staff Party Reminder: Friday, Jan. 26, 2007 at 6pm.

New Business

1. Audit: see notes in Finance Report section.
2. School Timeline: see attachment in minutes (updated version). Additions added, Kathy will send out to all board members.
3. Science Summer Camps: Kathy found out about a national service foundation that is looking for a site to hold summer science camps. She is looking into it and will update the board when she finds out more.

Next meeting:

February 21, 2007

6:15 pm

Board Conference Room,

4065 Central Ave NE,

Columbia Heights, MN

Adjourn 9:00 pm